

**6:45 p.m. Study Session:**

- Executive Sessions, Public Records, Public Meetings – Joe Moore
- CDBG Projects

# Agenda

## Tipp City City Council

7:30 p.m. Monday, May 3, 2010

### Tipp City Government Center

260 South Garber Drive

Tipp City, Ohio 45371-3116

	Agenda Item	Presenter
1.	Call to Order - Roll Call	President Hale
2.	Prayer for Guidance, Pledge of Allegiance	Pastor Brad Warkentine, Tipp City Church of the Nazarene
3.	Motion to Approve the Agenda	President Hale
4.	Minutes of the April 19, 2010 City Council Meeting	President Hale
5.	Presentations, Proclamations, & Awards <ul style="list-style-type: none"><li>• Proclamation – National Day of Prayer</li><li>• Proclamation – Police Week</li></ul>	Mayor Gillis
6.	Legislation	
	Ordinances <i>(second reading)</i>	Mr. Crusey
	Resolutions <i>(one reading required)</i> <p>A. Resolution No. __-10: A resolution declaring personal property owned by the City of Tipp City to be declared surplus property and no longer useful in the general operation of the City.</p> <p><u>Clerk of Council Summary:</u> This resolution declares the 1997 Ford ¾ ton pickup surplus property and authorizes its disposal at the most cost-beneficial means as determined by the City Manager.</p>	Mr. Crusey

	<p>B. Resolution No. __-10: A resolution declaring personal property owned by the City of Tipp City to be declared surplus property and no longer useful in the general operation of the City.</p> <p><u>Clerk of Council Summary:</u> This resolution declares two items as surplus property and authorizes their disposal at the most cost-beneficial means as determined by the City Manager.</p> <p>C. Resolution No. __-10: A resolution authorizing the City Manager to enter into a contract with Coate Construction of West Milton, Ohio for the Horton Avenue Reconstruction Project at a cost of \$112,929.30.</p> <p><u>Clerk of Council Summary:</u> Thirteen bids were received for this project with Coate Construction of West Milton providing the lowest and best bid.</p> <p>D. Resolution No. __-10: A resolution authorizing the City Manager to enter into a contract with Bruns Building &amp; Development of St. Henry, Ohio for the Hartman Avenue Reconstruction Project at a cost of \$387,688.35</p> <p><u>Clerk of Council Summary:</u> Ten bids were received for this project with Bruns Building &amp; Development providing the lowest and best bid.</p> <p>E. Resolution No. __10: A resolution declaring the intention to proceed under the Alternate Tax Document Format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2011, and authorizing the Finance Director of the City of Tipp City to submit to the Miami County Budget Commission such documents which are necessary to said process, and to take such other actions as may be necessary incident thereto.</p> <p><u>Clerk of Council Summary:</u> The Ohio Revised Code allows Cities to utilize an alternate format to meet annual tax budget filing requirements of the Miami County Budget Commission.</p>	
	<b>Ordinances</b> <i>(first reading)</i>	Mr. Crusey
<b>7.</b>	<p><b>Motions</b></p> <p>A. A motion to accept a donation for two park benches in honor of Becky Mohr Brown.</p> <p>B. A motion to accept City Council's 2010 Goals.</p>	President Hale

	<p>C. A motion to request or not request a hearing regarding the transfer of a liquor license from SAMRA LLC to SAI Gas LLC.</p> <p>D. A motion to request or not request a hearing regarding the transfer of a liquor license from Superamerica Beverage LLC to Speedway Superamerica LLC.</p>	
<b>8.</b>	<b>Miscellaneous</b>	President Hale
<b>9.</b>	<b>Citizen Comments on Items Not on the Agenda</b>	
<b>10.</b>	<b>Comments of Councilmembers/City Manager</b>	
<b>11.</b>	<b>Adjournment</b>	

Council welcomes the comments and input of the public during the Council meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council meeting or Public Hearing.

Any citizen who wishes to address Council must first seek recognition from the President of Council. Upon recognition by the President, the speaker should approach the podium, state their name and make their comments. Speakers should not leave the podium to approach Councilmembers without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to individuals at the podium to prevent any potential confusion or disruption.

#### **AGENDA**

#### **RESOLUTIONS (one reading required)**

- A. **Surplus Property** – The adoption of this resolution would declare an Electric Department 1997 Ford ¾ ton, 4x4, long bed, regular cab pickup to be surplus property and authorize the City Manager to dispose of said property by public sale, auction or trade-in or to be disposed of in the most cost-beneficial means as determined by the City Manager. The vehicle has 95,545 miles, with 95% of those miles being in-town. The oil is normally changed every 5,000 mile and the filter is changed every other oil change.

Repair history: 1/27/2007 – Replaced the thermostat; 2/11/2008 – Replaced the starter for the 3<sup>rd</sup> time; 3/27/2009 - 4 new tires, 4 new ball joints, repaired the driver side door opener. The vehicle has a 5.7 liter, in-line 6 cylinder engine that still runs but is known as a “gas hog”. The truck body and bed has numerous rust spots which have had primer applied. The driver’s door has an inoperable door opener which has had numerous unsuccessful attempts for repair. The vehicle has a lot of idle hours, but since it doesn’t have an hour meter on it the exact number is unknown.

\$35,000 was appropriated in the 2010 budget to replace this vehicle. However, through the State of Ohio’s Cooperative Purchasing Program the replacement vehicle can be purchased for under \$25,000.

- B. **Surplus Property** - The adoption of this resolution would declare a Parks Department 2006 Progressive tri-deck mower and a Police Department 2000 Dodge Durango with 131,651 miles to be surplus property and authorize the City Manager to dispose of said property by public sale, auction or trade-in or to be disposed of in the most cost-beneficial means as determined by the City Manager.

The Progressive mower has 2,400+ hours on it and is 4 years old. The mower is also in need of repairs totaling \$1,600 for the parts. Mowers are typically traded-in at the 1,500-2,000 hours after 3 years. However, most vehicle/equipment replacements have been pushed back due to budget constraints. \$9,750 was appropriated in the 2010 Capital Improvement Reserve Fund for a replacement mower. The Progressive mower has a trade value of \$4,307; therefore, the cost to the City for a replacement mover would be around \$8,100.

City Council adopted Resolution 11-10 at its March 1, 2010 meeting authorizing the purchase of a replacement SUV for the Police Department. The replacement vehicle is on order and should be delivered in the next 4-6 weeks. The City of Waynesville Police Department may be interested in acquiring the Durango vehicle for their K-9 unit. Otherwise, the vehicle will be auctioned.

- C. **Horton Avenue Reconstruction Bid** – Thirteen bids were received on April 27 for the Horton Avenue Reconstruction Project. The Engineer's Estimate for this project was \$175,943. The apparent low bid was received from Coate Construction of West Milton at a cost of \$112,929. Appropriations for this project total \$150,000 (\$100,000 Capital Improvement Reserve Fund and \$50,000 Municipal Road Fund). However, design and engineering costs for the project were \$12,884. Therefore, budgeted funds remaining for this project are \$137,116. The apparent low bid is below available funding by \$24,187, less any change orders that may occur during construction. The bid results will be discussed with Council during a pre-meeting study session. A memo from City Engineer/Service Director Vagedes is attached for your review.
- D. **Hartman Avenue Reconstruction Bid** – Ten bids were received on April 27 for the Hartman Avenue Reconstruction Project. The Engineer's Estimate for this project was \$414,562. The apparent low bid was received from Bruns Building and Development of St. Henry at a cost of \$387,688. Appropriations for this project total \$264,000 (\$100,000 Water Improvement Reserve Fund and \$164,000 Capital Improvement Reserve Fund). However, design and engineering costs for the project were \$22,818. Therefore, budgeted funds remaining for this project total \$241,182. The apparent low bid exceeds available funding by \$146,506, plus any change orders that may occur during construction. While there are sufficient unencumbered funds in the CIRF to move forward with this project at this time, Council would need to adopt a supplemental appropriation ordinance in the future to transfer additional funds from the General Fund fund balance to the CIRF. The General Fun fund balance has increased more than \$430,000 over the past two years. The bid results and options for funding the budget shortfall will be discussed with Council during a pre-meeting study session. A memo from City Engineer/Service Director Vagedes is attached for your review.
- E. **Tax Budget/Alternate Tax Document** – The adoption of this resolution authorizes the Finance Director to submit an alternative tax document to the Miami County Budget Commission. The Miami County Budget Commission has waived the requirement that the City file a tax budget for the 2011 calendar year. The Budget Commission has designated the specific information required under the alternative tax document format. The alternative tax document serves the same purpose as the tax budget, but is less time consuming. The alternative tax document accomplishes the following:
  - 1) To request the City's share of the General Property Tax of 1.4 mills.
  - 2) To file an estimate of the 2011 receipts with the County Budget Commission. The Budget Commission then certifies the Estimated Resources for 2011. This is the first step in determining the City's "maximum" budget appropriation for 2011.

A memo from Finance Director Drennen on this matter is attached.

## MOTIONS

- A. **Accepting Donation** - Citizen's and friends of Becky Mohr Brown, a long-time resident and business owner who recently passed away, have contributed donations in the amount of \$1,400 through Tipp-Monroe Community Services for the purchase of two park benches to be placed in the downtown area. A motion accepting the donation of the park benches in honor of Mrs. Brown is recommended.

- B. **City Council 2010-2011 Strategic Goals and Objectives** – On Friday, March 5 City Council conducted a day long retreat to establish strategic goals and objectives for the 2010-2011 time period. Subsequent to the retreat Council met in an April 5 study session to assign lead person(s), establish deadlines, identify potential costs and define desired outcomes for each of the objectives. The attached Strategic Plan 2010-2011 document was then submitted to Council for final review with no comments received. A motion approving City Council’s Strategic Plan 2010-2010 is recommended.
- C. **Liquor License Transfer** – The City has received notice from the Ohio Division of Liquor Control regarding the proposed transfer of a C1 Liquor Permit from SAMRA LLC, dba G & S Mini Mart, to SAI Gas LLC, dba D O J Mart, at 1016 W. Main Street. This address is the location of the BP gas station. The Police Department has no objection to the transfer of this liquor license. No action of this matter is required unless Council wishes to object to this liquor license transfer.
- D. **Liquor License Transfer** - The City has received notice from the Ohio Division of Liquor Control regarding the proposed transfer of a C1 and C2 Liquor Permit from SuperAmerica Beverage LLC to Speedway SuperAmerica LLC located at 4 Weller Drive. The Police Department has no objection to the transfer of this liquor license. No action of this matter is required unless Council wishes to object to this liquor license transfer.